



**Centennial Youth Lacrosse Association**  
Board Meeting March 26, 2009  
*Minutes*

Chris Hable called the meeting to order at 8:00 pm.

**Members Present:**

Chris Hable, Greg Manning, Janet McGough, Paul Jensen, Shelly Rankin, Matt Ulfig

**1. Review of Minutes from February 26, 2009**

Chris Hable made a motion to approve the minutes. Greg Manning seconded the motion. The motion passed unanimously.

**2. Treasurer's Report**

Chris Hable reviewed the balance sheet for the Association with the Board that had been prepared by Teresa Meierhofer. Board members discussed registration fees for the summer program and other upcoming tournament and equipment expenses for the Association. Chris Hable noted that it can take up to 6 months to get a non-profit number due to the paperwork that needs to be filed.

**Conclusion / Action / Plan for Follow-up:**

Chris Hable made a motion to accept the Treasurer's Report. Matt Ulfig seconded the motion. The Board voted unanimously to approve the motion.

**3. Membership Comments**

There were no comments from the CYLA membership attending the meeting.

**OLD BUSINESS**

**4. Bylaws of the Association**

Paul Jensen had emailed out a revised set of bylaws incorporating comments from the Board at the February meeting.

**Conclusion / Action / Plan for Follow-up:**

Paul Jensen made a motion to approve the revised bylaws for the CYLA. Seconded by Chris Hable. The Board voted unanimously to approve the motion.

**5. Articles of Incorporation**

Paul Jensen distributed a copy of Articles of Incorporation for the CYLA. This document defines the purpose of the CYLA and will be used in establishing the association.

**Conclusion / Action / Plan for Follow-up:**

Paul Jensen made a motion to approve the Articles of Incorporation for the CYLA. Greg Manning seconded the motion. The Board voted unanimously to approve the motion.

**6. Parental Code of Conduct / Offensive Behavioral Consequences**

Paul Jensen provided the Board with copies of a Parental Code of Conduct form. This form outlines expected conduct from all participants in CYLA activities, including parents, guardians and spectators. The Offensive Behavioral Consequences form is intended to be

signed by players before the season begins. These forms are based on documents from other sports associations and the Minnesota State High School League.

Chris Hable made a motion to approve the documents and that the players must sign the Offensive Behavioral Consequences document at the start of each season. In addition, Parental Code of Conduct forms shall be distributed to parents with registration materials and that parents must sign on the registration form that they have read and will abide by the Parental Code of Conduct. Matt Ulfig seconded the motion. The Board voted unanimously to approve the motion.

#### **7. CYLA Sponsorship**

Chris Hable proposed the following sponsorship levels:

\$50 Bronze level – a featured link on the website

\$51-100 Silver level – a featured link on the website and the main page scroller

>\$100 Gold level – a featured link on the website and the main page scroller and a game day banner.

Chris also suggested that a Platinum level be established for jersey sponsors. Board members discussed if the jersey sponsors would also receive the Gold level advertising.

#### **8. Background Checks**

Chris Hable reported that the most cost-effective option is to use the state BCA background check. This was also the process used by the city for the park and rec program last year.

#### **9. Quick Stick Tournament**

Chris Hable reported that the tournament is this coming weekend and he will post brackets on the main page of the CYLA website.

#### **10. Insurance**

Matt Ulfig provided insurance information from Bollinger Insurance, which provides insurance to the softball association. Board members discussed the need to insure CYLA property, but at this point it was agreed it was not necessary.

#### **Conclusion / Action / Plan for Follow-up:**

Greg Manning made a motion that the CYLA allocate \$385 toward a \$1 million insurance policy through the Bollinger Insurance Company.

#### **11. Summer Practice Field Time**

Board members discussed the need to submit requests to the city for field time for summer practices. As the CYLA continues to grow, we hope to be able to have increased access to the practice fields.

#### **NEW BUSINESS**

#### **12. YLM Registration Update**

Shelly Rankin presented a summary on indoor/spring league registration and an update on YLM registration. There were some problems with working with the school district and Quad Press. The CYLA needs to submit team numbers by May 1<sup>st</sup>. Registration closes April 11<sup>th</sup>.

**Conclusion / Action / Plan for Follow-up:**

Shelly Ranking recommended that paid advertising in the local paper and small lawn signs should be considered for advertising future registration dates.

**13. MBSLA Tryouts**

Doug Thielman presented the MBSLA schedule and proposals for the maximum number of players he could take on a single team. Board members discussed the tryout process for the MBSLA team and recommended that the evaluators be non-parents. It was suggested to check with Mike Hudzinski and the other high school coaches if they would be available to help with this. Otherwise Doug Thielman and Matt Ulfig will evaluate the players. A date of Saturday April 4<sup>th</sup> from 5 to 6:30 pm was set as the tryout date. In case of poor weather, the tryouts will be held on Sunday, April 5<sup>th</sup> at the same time. Tryouts will be held at the high school lacrosse field.

**14. High School Fundraiser**

Board members discussed the possibility of the CYLA selling drinks and snacks at the high school lacrosse games as a fund-raiser opportunity. Board members discussed what has been done in the past and what could be done in the future if the CYLA were to take this on.

**Conclusion / Action / Plan for Follow-up:**

Shelly Rankin will offer this to the parents who indicated on the registration forms that they were willing to volunteer to help the Association. At some point, this would be turned over to the various teams. Shelly will also check with Kim Fossey to see if the CYLA could do this at the high school girls' games as well.

**15. Refund Policy**

Chris Hable noted that the CYLA should have a refund policy in place for players who are not able to play after registering. Board members discussed refund policy options.

**Conclusion / Action / Plan for Follow-up:**

Chris Hable made a motion to approve a policy that the CYLA will provide a full refund, minus uniform costs, to players who withdraw their registration with the CYLA, provided that the players' team has not had their first practice. Players who cannot play due to injury will be considered by the CYLA Board on a case-by-case basis. Janet McGough seconded the motion. The Board voted unanimously to approve the refund policy as stated.

**16. Boys Director Reports**

Matt Ulfig reported that YLM coaches need to attend a mandatory coach's meeting before the outdoor season begins.

Centennial will be hosting MBSLA games on April 25<sup>th</sup>. Matt recommended that a separate planning meeting be held in the next few weeks to plan this.

Matt commented on team equipment and made a motion that the CYLA allocate funds to provide first aid equipment for the teams. Chris Hable seconded the motion. The Board voted unanimously to approve the motion.

## **17. Girls Director Reports**

Janet McGough reported that 23 girls are set up for the MSSSLX team this spring. This includes 4-5 girls from Moundsvew. Jack Sargent has coached in the past, but is looking for someone else to help out, but there have not been any adult volunteers. Three high school girls are willing to help out. The season will end May 16.

- o Janet asked if it would be possible to reimburse three volunteers who took an online sportsmanship program offered by US Lacrosse. Chris Hable commented that this is something the CYLA should do for its volunteer members.

Janet also reported that the Centennial Middle School is starting a lacrosse program, although it is more like a clinic. It is being set up by the athletic director at the middle school and will be held once a week after school.

### **Conclusion / Action / Plan for Follow-up:**

Chris Hable made a motion that the CYLA reimburse 3 volunteers for the girl's team for expenses incurred for taking an online US Lacrosse sportsmanship course. Greg Manning seconded the motion. The Board voted unanimously to approve the motion.

## **18. Equipment Director**

No report

## **19. Facilities Director**

No report.

## **20. Registration Director**

See YLM Registration report.

## **21. Adjournment**

Chris Hable made a motion to adjourn the meeting. Seconded by Shelly Rankin. The Board voted unanimously to adjourn the meeting at 9:38 pm.